

## Enrolment Form

Information	Child	
<b>Surname:</b>		
<b>Name:</b>		
<b>Date of birth:</b>		
<b>Gender:</b>	<input type="checkbox"/> Girl <input type="checkbox"/> Boy	
<b>Nationality:</b>		
<b>Language(s):</b>	<b>Mother tongue(s) :</b> _____	<b>Other languages spoken :</b> _____
<b>Address:</b> (Unless specified in writing in the note opposite, all correspondence must be sent to this address)	<b>Street name and no.:</b> _____ <b>Postcode and city:</b> _____ <b>Note:</b> _____ <input type="checkbox"/> I do not wish this address to appear on the pupils' list given to the families of the class.	
<b>Home telephone no.:</b>	<b>No.:</b> _____ <input type="checkbox"/> I do not wish this number to appear on the pupils' list given to the families of the class.	
<b>Allergies/Chronic diseases attested by a doctor:</b>		
<b>Special dietary requirements:</b>	<input type="checkbox"/> Vegetarian <input type="checkbox"/> Does not eat pork <input type="checkbox"/> Other: _____	
<b>Do you authorise the school to give homeopathic remedies to your child.</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Only Arnica <input type="checkbox"/> Notes: _____	
<b>Telephone numbers to contact in case of emergency:</b>	<b>Name and tel. no. 1:</b> _____ <b>Name and tel. no. 2:</b> _____ <b>Name and tel. no. 3:</b> _____	
<b>Holds a transport ticket</b>	<input type="checkbox"/> Railway Season ticket (AG) <input type="checkbox"/> Bus Pass: _____ <input type="checkbox"/> Other: _____	
<b>Name and address of previous school(s):</b>		

## Enrolment Form

Information	Mother	Father
<b>Surname:</b>		
<b>Name:</b>		
<b>Signature:</b>		
<b>Nationality:</b>		
<b>Language for all communications:</b>	<input type="checkbox"/> <b>French</b> <input type="checkbox"/> <b>English</b>	
<b>Occupation:</b>		
<b>Employer:</b>		
<b>Address – if different from child's:</b>		
<b>Land-line telephone number:</b>		
<b>Mobile telephone number:</b>		
<b>Business telephone number:</b>		
<b>We heard of the school through:</b>	<input type="checkbox"/> <b>Internet</b> <input type="checkbox"/> <b>Radio</b> <input type="checkbox"/> <b>Open Day</b>	<input type="checkbox"/> <b>Friends/ Colleagues</b> <input type="checkbox"/> <b>Other: _____</b>
<b>E-mail address:</b> To be used for general mailings		
<b>We wish to receive the invoices:</b>	<input type="checkbox"/> <b>Per term</b> (four instalments) <input type="checkbox"/> <b>Yearly</b> (one instalment) <input type="checkbox"/> <b>Monthly</b> (twelve instalments)	
<b>We authorise the person indicated here to collect our child:</b>		
<b>We would like a school attendance certificate</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	
<b>We would like a certificate attesting to child-minding expenses</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	
<b>Have read and understood the rules of the School</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>

### Fees as of school year 2023-2024

Children's House 3 years old only (Grade 0)	For all: Morning snack included Outing costs: CHF 100 / year One-time registration fee: 600 CHF	Available for 0 Harmos grade only				
	Wednesday, school finishes at 12:00	4 mornings + 2 afternoons (meal included)	5 mornings + 2 afternoons (meal included)	5 mornings + 3 afternoons (meal included)	1 additional meal Leave at 13:00	2 additional meals Leave at 13:00
	Monthly payment: 12 instalments/year	1 000 CHF	1 080 CHF	1 230 CHF	70 CHF	140 CHF
	Payment per quarter: 4 instalments/year	3 000 CHF	3 240 CHF	3 690 CHF	210 CHF	420 CHF
	Yearly payment: 1 instalment/year	11 760 CHF	12 700 CHF	14 465 CHF	825 CHF	1 650 CHF

Children's House 3 to 6 years old (Grades 0 to 2)	For all: Morning snack included Outing costs: CHF 100 / year One-time registration fee: 600 CHF	Grades 0 to 2
	Wednesday, school finishes at 12:00	5 mornings + 4 afternoons (meal included)
	Monthly payment: 12 instalments/year	1 390 CHF
	Payment per quarter: 4 instalments/year	4 170 CHF
	Yearly payment: 1 instalment/year	16 350 CHF

Date and place: \_\_\_\_\_

Lower Elementary and Upper Elementary 6 to 12 years old (Grades 3 to 8)	For all: Morning snack included Outing costs: CHF 200 / year One-time registration fee: 600 CHF	Grades 3 to 8
	Wednesday, school finishes at 12:00	5 mornings + 4 afternoons (meal included)
	Monthly payment: 12 instalments/year	1 665 CHF
	Payment per quarter: 4 instalments/year	4 995 CHF
	Yearly payment: 1 instalment/year	19 580 CHF

Signatures of legal guardians: \_\_\_\_\_

For all	Meal and additional childcare on Wednesday before 15:00	Extra charge	
		1 additional meal Leave at 13:00	1 additional afternoon (meal included) Leave at 15:00
		Monthly payment: 12 instalments/year	70 CHF / 150 CHF
		Payment per quarter: 4 instalments/year	210 CHF / 450 CHF
		Yearly payment: 1 instalment/year	825 CHF / 1 765 CHF

After school	Additional childcare after 15:00 Snack included	Until 16:00					
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week	
		Monthly payment: 12 instalments/year	60 CHF	120 CHF	180 CHF	240 CHF	300 CHF
		Payment per quarter: 4 instalments/year	180 CHF	360 CHF	540 CHF	720 CHF	900 CHF
		Yearly payment: 1 instalment/year	705 CHF	1 410 CHF	2 115 CHF	2 820 CHF	3 525 CHF

After school	Additional childcare after 15:00 Snack included	Until 17:00					
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week	
		Monthly payment: 12 instalments/year	85 CHF	170 CHF	255 CHF	340 CHF	425 CHF
		Payment per quarter: 4 instalments/year	255 CHF	510 CHF	765 CHF	1 020 CHF	1 275 CHF
		Yearly payment: 1 instalment/year	1 000 CHF	2 000 CHF	3 000 CHF	4 000 CHF	5 000 CHF

After school	Additional childcare after 15:00 Snack included	Until 18:00					
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week	
		Monthly payment: 12 instalments/year	125 CHF	250 CHF	375 CHF	500 CHF	625 CHF
		Payment per quarter: 4 instalments/year	375 CHF	750 CHF	1 125 CHF	1 500 CHF	1 875 CHF
		Yearly payment: 1 instalment/year	1 470 CHF	2 940 CHF	4 410 CHF	5 880 CHF	7 350 CHF

- A deduction of 10% is granted on the enrolment of the second child.
- The cost of a meal eaten on an "ad hoc" basis is CHF 20.
- When a child stays the afternoon on an "ad hoc" basis the cost is CHF 35.
- The cost for Extra-curricular activities and Supervised study period until 17:00, on an "ad hoc" basis, is CHF 35.
- The cost for Extra-curricular activities or Supervised study period and Extra-curricular activities until 18:00, on an "ad hoc" basis, is CHF 50.
- When a child stays on Wednesdays afternoon until 17:00 (meal included), on an "ad hoc" basis : CHF 85.
- When a child stays on Wednesdays afternoon until 18:00 (meal included), on an "ad hoc" basis : CHF 100.

## Enrolment Form

Attendance	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Please complete the table below as appropriate</b>					
Morning: from 8:00 until 12:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch: from 12:00 until 13:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon: from 13:00 to 15:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Optional for all levels</b>					
Extra-curricular activities/Supervised studies from 15:00 to 17:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Extra-curricular activities from 17:00 to 18:00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child's age	Child's level	Class	Minimum attendance		
Between 3 and 4 years old	Grade 0	Children's House	5 mornings+ 2 afternoons		
Between 4 and 5 years old	Grade 1	Children's House	5 mornings+ 4 afternoons		
Between 5 and 6 years old	Grade 2	Children's House	5 mornings+ 4 afternoons		
Between 6 and 7 years old	Grade 3	Lower Elementary	5 mornings+ 4 afternoons		
Between 7 and 8 years old	Grade 4	Lower Elementary	5 mornings+ 4 afternoons		
Between 8 and 9 years old	Grade 5	Lower Elementary	5 mornings+ 4 afternoons		
Between 9 and 10 years old	Grade 6	Upper Elementary	5 mornings+ 4 afternoons		
Between 10 and 11 years old	Grade 7	Upper Elementary	5 mornings+ 4 afternoons		
Between 11 and 12 years old	Grade 8	Upper Elementary	5 mornings+ 4 afternoons		

<b>Authorisation to use your child's photographs: Applicable to all the children of the school</b>
<input type="checkbox"/> <b>We authorise</b> the school to take photographs of our child for use within a strictly academic or pedagogical framework. <input type="checkbox"/> <b>We authorise</b> the press, radio and/or television to use images or recordings of our child taken within the framework of documentary reporting. <input type="checkbox"/> <b>We do not authorise</b> the school to take photographs of our child. <input type="checkbox"/> <b>We do not authorise</b> the various media to use images or recordings of our child.

**The school rules and current fees (subject to changes) are an integral part of the enrolment procedure.**

**In signing this document, we confirm that we accept them.**

**The current enrolment will be automatically renewed every year, unless terminated by registered delivery letter received before 15<sup>th</sup> February of each year.**

**Place and Date:** \_\_\_\_\_

**Signature(s) of legal guardians:** \_\_\_\_\_