

Enrolment Form

Information	Child	
Surname:		
Name:		
Date of birth:		
Gender:	<input type="checkbox"/> Girl <input type="checkbox"/> Boy	
Nationality:		
Language(s):	Mother tongue(s) : _____	Other languages spoken : _____
Address: (Unless specified in writing in the note opposite, all correspondence must be sent to this address)	Street name and no.: _____ Postcode and city: _____ Note: _____ <input type="checkbox"/> I do not wish this address to appear on the pupils' list given to the families of the class.	
Home telephone no.:	No.: _____ <input type="checkbox"/> I do not wish this number to appear on the pupils' list given to the families of the class.	
Allergies/Chronic diseases attested by a doctor:		
Special dietary requirements:	<input type="checkbox"/> Vegetarian <input type="checkbox"/> Does not eat pork <input type="checkbox"/> Other: _____	
Do you authorise the school to give homeopathic remedies to your child.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Only Arnica <input type="checkbox"/> Notes: _____	
Telephone numbers to contact in case of emergency:	Name and tel. no. 1: _____ Name and tel. no. 2: _____ Name and tel. no. 3: _____	
Holds a transport ticket	<input type="checkbox"/> Railway Season ticket (AG) <input type="checkbox"/> Bus Pass: _____ <input type="checkbox"/> Other: _____	
Name and address of previous school(s):		

Enrolment Form

Information	Mother	Father
Surname:		
Name:		
Signature:		
Nationality:		
Language for all communications:	<input type="checkbox"/> French <input type="checkbox"/> English	
Occupation:		
Employer:		
Address – if different from child's:		
Land-line telephone number:		
Mobile telephone number:		
Business telephone number:		
We heard of the school through:	<input type="checkbox"/> Internet <input type="checkbox"/> Radio <input type="checkbox"/> Open Day	<input type="checkbox"/> Friends/ Colleagues <input type="checkbox"/> Other: _____
E-mail address: To be used for general mailings		
We wish to receive the invoices:	<input type="checkbox"/> Per term (four instalments) <input type="checkbox"/> Yearly (one instalment) <input type="checkbox"/> Monthly (twelve instalments)	
We authorise the person indicated here to collect our child:		
We would like a school attendance certificate	<input type="checkbox"/> Yes <input type="checkbox"/> No	
We would like a certificate attesting to child-minding expenses	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Have read and understood the rules of the School	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Fees as of school year 2023-2024

Children's House 3 years old only (Grade 0)	For all: Morning snack included Outing costs: CHF 100 / year One-time registration fee: 600 CHF	Available for 0 Harmos grade only				
	Wednesday, school finishes at 12:00	4 mornings + 2 afternoons (meal included)	5 mornings + 2 afternoons (meal included)	5 mornings + 3 afternoons (meal included)	1 additional meal Leave at 13:00	2 additional meals Leave at 13:00
	Monthly payment: 12 instalments/ year	1 000 CHF	1 080 CHF	1 230 CHF	70 CHF	140 CHF
	Payment per quarter: 4 instalments/ year	3 000 CHF	3 240 CHF	3 690 CHF	210 CHF	420 CHF
	Yearly payment: 1 instalment/ year	11 760 CHF	12 700 CHF	14 465 CHF	825 CHF	1 650 CHF

Children's House 3 to 6 years old (Grades 0 to 2)	For all: Morning snack included Outing costs: CHF 100 / year One-time registration fee: 600 CHF	Grades 0 to 2
	Wednesday, school finishes at 12:00	5 mornings + 4 afternoons (meal included)
	Monthly payment: 12 instalments/ year	1 390 CHF
	Payment per quarter: 4 instalments/ year	4 170 CHF
	Yearly payment: 1 instalment/ year	16 350 CHF

Date and place: _____

Lower Elementary and Upper Elementary 6 to 12 years old (Grades 3 to 8)	For all: Morning snack included Outing costs: CHF 200 / year One-time registration fee: 600 CHF	Grades 3 to 8
	Wednesday, school finishes at 12:00	5 mornings + 4 afternoons (meal included)
	Monthly payment: 12 instalments/ year	1 665 CHF
	Payment per quarter: 4 instalments/ year	4 995 CHF
	Yearly payment: 1 instalment/ year	19 580 CHF

Signatures of legal guardians: _____

For all	Meal and additional childcare on Wednesday before 15:00	Extra charge	
		1 additional meal Leave at 13:00	1 additional afternoon (meal included) Leave at 15:00
		Monthly payment: 12 instalments/ year	70 CHF / 150 CHF
		Payment per quarter: 4 instalments/ year	210 CHF / 450 CHF
		Yearly payment: 1 instalment/ year	825 CHF / 1 765 CHF

After school	Additional childcare after 15:00 Snack included	Until 16:00					
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week	
		Monthly payment: 12 instalments/ year	60 CHF	120 CHF	180 CHF	240 CHF	300 CHF
		Payment per quarter: 4 instalments/ year	180 CHF	360 CHF	540 CHF	720 CHF	900 CHF
		Yearly payment: 1 instalment/ year	705 CHF	1 410 CHF	2 115 CHF	2 820 CHF	3 525 CHF

After school	Additional childcare after 15:00 Snack included	Until 17:00					
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week	
		Monthly payment: 12 instalments/ year	85 CHF	170 CHF	255 CHF	340 CHF	425 CHF
		Payment per quarter: 4 instalments/ year	255 CHF	510 CHF	765 CHF	1 020 CHF	1 275 CHF
		Yearly payment: 1 instalment/ year	1 000 CHF	2 000 CHF	3 000 CHF	4 000 CHF	5 000 CHF

After school	Additional childcare after 15:00 Snack included	Until 18:00					
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week	
		Monthly payment: 12 instalments/ year	125 CHF	250 CHF	375 CHF	500 CHF	625 CHF
		Payment per quarter: 4 instalments/ year	375 CHF	750 CHF	1 125 CHF	1 500 CHF	1 875 CHF
		Yearly payment: 1 instalment/ year	1 470 CHF	2 940 CHF	4 410 CHF	5 880 CHF	7 350 CHF

- A deduction of 10% is granted on the enrolment of the second child.
- The cost of a meal eaten on an "ad hoc" basis is CHF 20.
- When a child stays the afternoon on an "ad hoc" basis the cost is CHF 35.
- The cost for Extra-curricular activities and Supervised study period until 17:00, on an "ad hoc" basis, is CHF 35.
- The cost for Extra-curricular activities or Supervised study period and Extra-curricular activities until 18:00, on an "ad hoc" basis, is CHF 50.
- When a child stays on Wednesdays afternoon until 17:00 (meal included), on an "ad hoc" basis : CHF 85.
- When a child stays on Wednesdays afternoon until 18:00 (meal included), on an "ad hoc" basis : CHF 100.

Enrolment Form

Attendance		Monday	Tuesday	Wednesday	Thursday	Friday
Please complete the table below as appropriate						
Morning: from 8:00 until 12:00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lunch: from 12:00 until 13:00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Afternoon: from 13:00 to 15:00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Optional for all levels: Extra-curricular activities/Supervised studies						
From 15:00 to 16:00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
From 16:00 to 17:00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
From 17:00 to 18:00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child's age	Child's level	Class		Minimum attendance		
Between 3 and 4 years old	Grade 0	Children's House		4 or 5 mornings + 2 afternoons		
Between 4 and 5 years old	Grade 1	Children's House		5 mornings + 4 afternoons		
Between 5 and 6 years old	Grade 2	Children's House		5 mornings + 4 afternoons		
Between 6 and 7 years old	Grade 3	Lower Elementary		5 mornings + 4 afternoons		
Between 7 and 8 years old	Grade 4	Lower Elementary		5 mornings + 4 afternoons		
Between 8 and 9 years old	Grade 5	Lower Elementary		5 mornings + 4 afternoons		
Between 9 and 10 years old	Grade 6	Upper Elementary		5 mornings+ 4 afternoons		
Between 10 and 11 years old	Grade 7	Upper Elementary		5 mornings + 4 afternoons		
Between 11 and 12 years old	Grade 8	Upper Elementary		5 mornings + 4 afternoons		

Authorisation to use your child's photographs: Applicable to all the children of the school	
<input type="checkbox"/>	We authorise the school to take photographs of our child for use within a strictly academic or pedagogical framework.
<input type="checkbox"/>	We authorise the press, radio and/or television to use images or recordings of our child taken within the framework of documentary reporting.
<input type="checkbox"/>	We do not authorise the school to take photographs of our child.
<input type="checkbox"/>	We do not authorise the various media to use images or recordings of our child.

The school rules and current fees (subject to changes) are an integral part of the enrolment procedure.

In signing this document, we confirm that we accept them.

The current enrolment will be automatically renewed every year, unless terminated by registered delivery letter received before 15th February of each year.

Place and Date: _____

Signature(s) of legal guardians: _____