

Enrolment Form

Information	Child
Surname:	
Name:	
Date of birth:	
Gender:	☐ Girl ☐ Boy
Nationality:	
Language(s):	Mother tongue(s) : _____ Other languages spoken : _____
Address: (Unless specified in writing in the note opposite, all correspondence must be sent to this address)	Street name and no.: _____ Postcode and city: _____ Note: _____ ☐ I do not wish this address to appear on the pupils' list given to the families of the class.
Home telephone no.:	No.: _____ ☐ I do not wish this number to appear on the pupils' list given to the families of the class.
Allergies/Chronic diseases attested by a doctor:	
Special dietary requirements:	☐ Vegetarian ☐ Gluten free ☐ Lactose free ☐ Does not eat pork ☐ Other: _____
In an emergency, is the school authorised to apply/administer:	☐ Disinfectant or soothing balm for bites ☐ Homeopathic granules or gel, e.g. Arnica ☐ Fenniallerg drops in case of an allergic reaction ☐ Paracetamol in case of emergency ☐ Notes: _____
Telephone numbers to contact in case of emergency:	Name and tel. no. 1: _____ Name and tel. no. 2: _____ Name and tel. no. 3: _____
Holds a transport ticket	☐ Railway Season ticket (AG) ☐ Bus Pass: _____ ☐ Other: _____
Name and address of previous school(s):	

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Information	Legal representative 1 ☐ Has parental authority	Legal representative 2 ☐ Has parental authority
Surname:		
Name:		
Signature:		
Nationality:		
Language for all communications:	☐ French ☐ English	
Occupation:		
Employer:		
Address – if different from child's:		
Land-line telephone number:		
Mobile telephone number:		
Business telephone number:		
We heard of the school through:	☐ Internet ☐ Radio ☐ Open Day	☐ Friends/ Colleagues ☐ Other: _____
E-mail address: To be used for general mailings	☐ Billing address	☐ Billing address
We wish to receive the invoices:	☐ Per term (four instalments) ☐ Yearly (one instalment) ☐ Monthly (twelve instalments)	
We authorise the person indicated here to collect our child:		
Have read and understood the rules of the School	☐ Yes	☐ Yes

Fees of school year 2027-2028

Children's House 3 years old only (Grade 0)	For all: Morning snack included Outing costs: CHF 200 / year One-time registration fee: 800 CHF	Available for 0 Harmos grade only				
	Wednesday and mornings only, school finishes at 12:00	4 mornings + 2 afternoons (meal included)	4 mornings + 3 afternoons (meal included)	4 mornings + 4 afternoons (meal included)	5 mornings + 2 afternoons (meal included)	5 mornings + 3 afternoons (meal included)
	Monthly payment: 12 instalments/ year	1 000 CHF	1 150 CHF	1 310 CHF	1 080 CHF	1 230 CHF
	Payment per quarter: 4 instalments/ year	3 000 CHF	3 450 CHF	3 930 CHF	3 240 CHF	3 690 CHF
	Yearly payment: 1 instalment/ year	11 760 CHF	13 525 CHF	15 410 CHF	12 700 CHF	14 465 CHF

Children's House 3 to 6 years old (Grades 0 to 2)	For all: Morning snack included Outing costs: CHF 200 / year One-time registration fee: 800 CHF	Grades 0 to 2	We have acknowledged the fees and rules of the school and accept them with our signatures
	Wednesday, school finishes at 12:00	5 mornings + 4 afternoons (meal included)	
	Monthly payment: 12 instalments/ year	1 390 CHF	
	Payment per quarter: 4 instalments/ year	4 170 CHF	
	Yearly payment: 1 instalment/ year	16 350 CHF	
			Date and place: _____

Lower Elementary and Upper Elementary 6 to 12 years old (Grades 3 to 8)	For all: Morning snack included Outing costs: CHF 300 / year One-time registration fee: 800 CHF	Grades 3 to 8	Signatures of legal guardians: _____ _____
	Wednesday, school finishes at 12:00	5 mornings + 4 afternoons (meal included)	
	Monthly payment: 12 instalments/ year	1 665 CHF	
	Payment per quarter: 4 instalments/ year	4 995 CHF	
	Yearly payment: 1 instalment / year	19 580 CHF	

Before school	Additional childcare from 06:45 to 07:45	Flexible arrival from 06:45 until 07:30.				
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week
	Monthly payment: 12 instalments/ year	60 CHF	120 CHF	180 CHF	240 CHF	300 CHF
	Payment per quarter: 4 instalments/ year	180 CHF	360 CHF	540 CHF	720 CHF	900 CHF
	Yearly payment: 1 instalment/ year	705 CHF	1 410 CHF	2 115 CHF	2 820 CHF	3 525 CHF

For all	Meal and additional childcare on Wednesday before 15:00	Extra charge		
		1 additional meal Leave at 13:00	1 additional meal Leave at 14:00	1 additional afternoon (meal included) Leave at 15:00
	Monthly payment: 12 instalments/ year	70 CHF	120 CHF	150 CHF
	Payment per quarter: 4 instalments/ year	210 CHF	360 CHF	450 CHF
	Yearly payment: 1 instalment/ year	825 CHF	1 415 CHF	1 765 CHF

After school	Additional childcare after 15:00 Snack included	Until 16:00				
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week
	Monthly payment: 12 instalments/ year	60 CHF	120 CHF	180 CHF	240 CHF	300 CHF
	Payment per quarter: 4 instalments/ year	180 CHF	360 CHF	540 CHF	720 CHF	900 CHF
	Yearly payment: 1 instalment/ year	705 CHF	1 410 CHF	2 115 CHF	2 820 CHF	3 525 CHF

After school	Additional childcare after 15:00 Snack included	Until 17:00				
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week
	Monthly payment: 12 instalments/ year	85 CHF	170 CHF	255 CHF	340 CHF	425 CHF
	Payment per quarter: 4 instalments/ year	255 CHF	510 CHF	765 CHF	1 020 CHF	1 275 CHF
	Yearly payment: 1 instalment/ year	1 000 CHF	2 000 CHF	3 000 CHF	4 000 CHF	5 000 CHF

After school	Additional childcare after 15:00 Snack included	Until 18:00				
		1 d./week	2 d./week	3 d./week	4 d./week	5 d./week
	Monthly payment: 12 instalments/ year	125 CHF	250 CHF	375 CHF	500 CHF	625 CHF
	Payment per quarter: 4 instalments/ year	375 CHF	750 CHF	1 125 CHF	1 500 CHF	1 875 CHF
	Yearly payment: 1 instalment/ year	1 470 CHF	2 940 CHF	4 410 CHF	5 880 CHF	7 350 CHF

- A deduction of 10% is granted on the enrolment of another children.
- The cost of a meal eaten or a child comes the morning before 7:45 on an "ad hoc" basis is CHF 20.
- When a child stays the afternoon on an "ad hoc" basis the cost is CHF 35.
- The cost for Extra-curricular activities and Supervised study period until 17:00, on an "ad hoc" basis, is CHF 35.
- The cost for Extra-curricular activities or Supervised study period and Extra-curricular activities until 18:00, on an "ad hoc" basis, is CHF 50.
- When a child stays on Wednesdays afternoon until 17:00 (meal included), on an "ad hoc" basis : CHF 85.
- When a child stays on Wednesdays afternoon until 18:00 (meal included), on an "ad hoc" basis : CHF 100.
- Any hour that has started is charged in full.

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Attendance		Monday	Tuesday	Wednesday	Thursday	Friday
Optional: Morning from 6:45 until 7:45		☐	☐	☐	☐	☐
Please complete the table below as appropriate						
Morning: from 8:00 until 12:00						
Lunch: from 12:00 until 13:00						
Afternoon: from 13:00 to 15:00						
Optional for all levels: Extra-curricular activities/Supervised studies						
From 15:00 to 16:00						
From 16:00 to 17:00						
From 17:00 to 18:00						
Child's age	Child's level	Class		Minimum attendance		
Between 3 and 4 years old	Grade 0	Children's House		4 or 5 mornings + 2 afternoons		
Between 4 and 5 years old	Grade 1	Children's House		5 mornings + 4 afternoons		
Between 5 and 6 years old	Grade 2	Children's House		5 mornings + 4 afternoons		
Between 6 and 7 years old	Grade 3	Lower Elementary		5 mornings + 4 afternoons		
Between 7 and 8 years old	Grade 4	Lower Elementary		5 mornings + 4 afternoons		
Between 8 and 9 years old	Grade 5	Lower Elementary		5 mornings + 4 afternoons		
Between 9 and 10 years old	Grade 6	Upper Elementary		5 mornings + 4 afternoons		
Between 10 and 11 years old	Grade 7	Upper Elementary		5 mornings + 4 afternoons		
Between 11 and 12 years old	Grade 8	Upper Elementary		5 mornings + 4 afternoons		

Authorisation to use your child's photographs: Applicable to all the children of the school We authorise the school to take photographs of our child for use within a strictly academic or pedagogical framework. ☐ Yes/ ☐ No We authorise the press, radio and/or television to use images or recordings of our child taken within the framework of documentary reporting. ☐ Yes/ ☐ No

The school rules and current fees (subject to changes) are an integral part of the enrolment procedure.

In signing this document, we confirm that we accept them and we commit to providing to provide an extract from the debtors' register, dated within the last three months, for each legal representative.

The current enrolment will be automatically renewed every year, unless terminated by registered delivery letter received before 15th February of each year.

Place and Date: _____

Signature(s) of legal guardians: _____